

*County of* **CAMDEN** *State of Missouri*

**SENIOR CITIZENS' SERVICES FUND BOARD**

**Minutes**

**PLACE: VIA ZOOM**

**DATE: November 19, 2020**

**TIME: 1:00 pm**

- **CALL TO ORDER**
- **ROLL CALL – Board Members** Dave Churcy, Jim Rogers, Stephanie Krehbiel, Marie Brown
- **ROLL CALL OF ATTENDEES** –Kit Kitterman, Linda Lagergren, Janice Class, Mary (premiere), Mike Altemueller, Tricia and Elizabeth Barrett, Lorie Jones, Shana Aubuschon, Stephanie Daken, Debbie Nations, Lisa Hill; April Stoner; Donna;
- **ADOPTION OF AGENDA Approved Add COVID 19 Vaccine information.**
- **APPROVAL OF PREVIOUS MINUTES Approved**
- **TREASURER'S REPORTS** As of Oct 31,2020 after check to Pheonix \$108385.06 outstanding after memo \$105634.48 for distribution. Treasurer report Approved.
- **OLD BUSINESS**
  - **Contracts for 2020** – Contracts for 2020 signature pages you will be contacted if these have not been returned. Phoenix needs another for the \$5600.00 coming via DocuSign. May need to do electronic process in January if we do not meet in person.
  - **Proposed Accountability plan for the upcoming year~** Pending meeting with County Commissioner will need to schedule after January 2021. **Passed** Shana had an awesome document for accountability of the voucher program it is perfect, please continue. Kit~ Senior Centers have process of collecting information regarding confirmation seniors 60 + and what county in; would be a way for accountability. It's a start. Scanners/Software Maybe something we as board can grant to help with accountability and tracking. Janice Claas has centers using this... Steph to get with Janice with Brent. Lebanon is center.

- **RFP's**~All RFP's were received. 2 declined for next year. Spread sheet in packet of all who have requested funds to the board.
  
- **NEW BUSINESS**
  - **FDIC Funds Secure/Insured to \$250K we will be well over that with upcoming deposit**~ Central Bank has a bond (Pledge receipt) 2.4 million dollars pledged to Camden Senior Services, so we are fully funded. Cost to bank is less than \$1500.00
  - **Website**~ MSW website to contact to develop local company Dave Churchy and Jim to follow up Website and way to post all files for ease of access and transparency. Names of clients would not be included in website; just a communication way to get what we are about and meeting times, meeting minutes, ect... After initial fee \$30/mo maintenance. Can provide links agendas, meeting minutes, meeting times can make changes RFP's can also be loaded. Can go and find out details without violate sunshine law. Ask question on sunshine law to county attorneys.
  - **Google Shared Files (Steph)** Many users can not get to this drive to access the document. Steph will send out separately with meeting minutes or separate email for upcoming ZOOM meetings.
  - **COVID 19 Vaccines**~These are soon to be available to the general public will start with health care workers SR Centers communal living and the general public. Encourage all to get the vaccine so life can return to normal.
  - **Monthly Reports** from Heal Center Can be Discontinued at this time.
  
- **STATEMENTS FROM THE PUBLIC (Limited to 3 minutes per Agency or attendee with a maximum of 20 minutes total.)**

### **Motion to Adjourn**

**NEXT MEETING:** 12/10/20 at 1pm to 3pm via Zoom.

Stephanie Krehbiel is inviting you to a scheduled Zoom meeting.

- **ADJOURNMENT** Approved
- **Agenda carry over for next month:**
  - **Website Development**
  - **Meeting with County Commisioner**
  - **RFPs and fund disbursement review to be completed Dec and Jan**